

# **TENZ Ako Moodle Forum Guidelines**

Welcome to the TENZ Ako Moodle Forum. We're excited to have you here and look forward to your contributions as we work together to advance technology education across Aotearoa New Zealand.

This forum is a space for educators to connect, collaborate, and share ideas about teaching and learning in technology and hangarau. Whether you're seeking advice, offering support, or sharing resources, we're here to grow professionally alongside one another in a supportive and constructive environment.

Please follow these guidelines to ensure that the forum remains a positive and valuable resource for all members:

#### **No Question Is Too Small**

We understand that joining a new forum can feel intimidating, especially if you're new to technology or hangarau education or just starting out in your career. Please know that all questions are welcome here. Whether you're seeking clarity on foundational concepts, curious about the latest curriculum updates, or exploring advanced teaching strategies, this is a supportive space for you to ask and learn.

Here's why:

- **Everyone starts somewhere:** Even seasoned educators were once beginners. Asking questions helps everyone grow.
- **Diverse perspectives are valuable:** Your question could lead to insights that benefit others in the community.
- **Learning is a journey:** The forum is a safe space to explore, share, and improve without iudgment.

If you're unsure how to phrase your question, feel free to ask anyway! Our community values curiosity and collaboration over perfection.

#### **Be Yourself**

- Use your own account to participate in discussions. Accounts are tied to user profiles, allowing others to follow your contributions. Avoid sharing accounts; encourage colleagues to create their own.
- Represent your role and affiliations accurately. Do not impersonate others or misrepresent yourself or your affiliations.
- Ensure that usernames and profile content are appropriate, avoiding offensive, personal, or misleading information.

# **Contribute Thoughtfully**

 Share resources, strategies, and ideas that support teaching and learning in technology and hangarau, such as lesson plans, project samples, and professional development opportunities.



- Keep your contributions clear, concise, and on-topic. Use meaningful subject lines to make discussions easy to follow.
- Avoid posting generic replies like "thank you" or "me too." Instead, engage with thoughtful responses that add value to the conversation.
- Start new discussions for topics that don't align with existing threads.

### **Respect Privacy and Digital Citizenship**

- Protect sensitive information. Avoid sharing confidential details such as personal data or private correspondence.
- Do not share content that identifies students or colleagues without explicit consent. Examples include names, photos, school details, or identifying features.
- Ensure you have permission to share any third-party content or materials. Always respect copyright and intellectual property laws.

### **Engage Respectfully**

- Treat all forum members with respect and professionalism.
- Do not share spam, unrelated petitions, or advertisements. This includes marketing products or services unless directly answering a question.
- Refrain from posting content that promotes harmful, illegal, or inappropriate activities.

# Stay Within the Law

- Ensure that all posts comply with applicable laws and TENZ Ako Moodle Forum Guidelines.
- Do not share content that could be considered misleading, harmful, defamatory, or discriminatory.
- Avoid sharing instructions or materials that could lead to unsafe practices or illegal activity.

#### **Content Moderation**

All contributions may be reviewed to ensure they align with these guidelines. TENZ Ako Moodle reserves the right to remove or moderate content that violates these rules.

If you believe a post or comment does not comply with these guidelines, you can report it by contacting the TENZ Ako Moodle moderators via <a href="mailto:support@tenz.org.nz">support@tenz.org.nz</a> and copying a link to the identified content.

# Let's Collaborate and Inspire

This forum is here to support the TENZ community as we inspire the next generation of technology innovators. By adhering to these guidelines, we can create a safe and productive environment for all members.

Ngā mihi, TENZ